

**SACKETS HARBOR CENTRAL SCHOOL BOARD OF EDUCATION OFFICIAL
PROCEEDINGS
September 15, 2015 @ 5:00 p.m.**

The regular meeting of the Sackets Harbor Central School Board of Education, Sackets Harbor, NY, was called to order by Gregg Townsend at 5:03 p.m. in the Board of Education Conference Room

Members Present: Gregg Townsend, Stephen Swain, Christine Allen, Dale Phillips

Others Present: Frederick E. Hall, Jr., Superintendent; Jennifer Gaffney, Principal; Julie Gayne, Sheri Rose, Laurie Podvin & Brianna Tousant Uhlinger, External Auditors, Bowers & Company CPAs PLLC; Emma Shirley, and Taylor Tubolino, Grade 12

The Pledge of Allegiance was recited.

Courtesy of the Floor was extended.

Mrs. Green and Ms. Athena Loney arrived at 5:04 p.m.

Mr. Hall took the opportunity to introduce and welcome Taylor Tubolino, Grade 12. Taylor is a Ambassador of the student body on the District's Site-Based Committee and is currently in the Participation in Government class with Mr. Burns.

Ms. Laurie Podvin, External Auditor, took the opportunity to review with the Board of Education the External Audit Report (July 1, 2014 – June 30, 2015) for the 2014-15 School Year. Ms. Podvin indicated Extracurricular Advisors/Clubs are doing a nice job with the accounting practices and procedures. Ms. Podvin indicated the District is not in compliance with the Fund Balance above the allowable four percent. Ms. Podvin also indicated the District was not subject to a single audit this year as the District did not receive Federal grant monies (over \$500,000). In the future the limit is increasing to \$750,000.

Ms. Podvin indicated the Business Office is very diligent in addressing issues and Julie Gayne and Kathy Revelle do a great job.

Mr. Hall took the opportunity to give kudos to Julie Gayne and Kathy Revelle. Mr. Hall also indicated that Laure Podvin and staff are wonderful to work with.

Ms. Podvin also indicated that Sackets Harbor Central School District is the first school after July 4 that Bowers & Company audits. Julie and Kathy do a great job preparing for such an early audit since the fiscal year ends on June 30th. Ms. Podvin took the opportunity to indicate she is very pleased with the District's financials and staff in charge of them.

Ms. Podvin and Ms. Uhlinger left at 5:20 p.m.

15-16 86 Approve 2014-15 External Audit Report	Moved by Swain, seconded by Green, to approve 2014-15 External Audit Report. Yes: Swain, Green, Phillips, Allen, Townsend No: None The motion carried.
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15-16 87 Approve August 18 & 26, 2015 Minutes	Moved by Phillips, seconded by Swain, to approve August 18 & 26, 2015 Minutes. Yes: Swain, Green, Phillips, Allen, Townsend No: None The motion carried.
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15-16 88 Approve Treasurer's Report, Extracurricular Report and Internal Claims Auditor Report	Moved by Phillips, seconded by Allen, to approve Treasurer's Report, Extracurricular Report and Internal Claims Auditor Report. Yes: Swain, Green, Phillips, Allen, Townsend No: None The motion carried.
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15-16 89 Approve CSE & CPSE Recommendation Number	Moved by Allen, seconded by Green, to approve CSE & CPSE Recommendation number 1126. Yes: Swain, Green, Phillips, Allen, Townsend No: None The motion carried.
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15-16 90 Approve Transportation Requests for the 2015-16 School Year	Moved by Allen, seconded by Swain, to approve transportation request for Xu Guokai, Grade 8, residing with the Frechette family, Ryan Young, Grade 7, Olivia Brooks, Grade 7, Carson Chamberlain, Grade 3, Madison Chamberlain, Grade 6, Nicholas Mierek, K, to attend IHC High, Intermediate, and Primary Schools for the 2015-16 school year. Yes: Swain, Green, Phillips, Allen, Townsend No: None The motion carried.
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- 15-16 91 Moved by Swain, seconded by Allen, to approve transportation request for Kaiden Waddell, Grade 5, to Faith Fellowship Christian School for the 2015-16 school year.
- Approve Yes: Swain, Green, Phillips, Allen, Townsend
Transportation No: None
Request for The motion carried.
K. Waddell,
Grade 5, to
Faith
Fellowship
Christian
School for the
2015-16 School
Year
- 15-16 92 Moved by Green, seconded by Allen, to approve Bailey Simmons, Grade 2, as Out of District Student for the 2015-16 school year.
- Approve Yes: Swain, Green, Phillips, Allen, Townsend
Bailey No: None
Simmons,
Grade 2, as
Out of
District
Student for
the 2015-16
School Year
- 15-16 93 Moved by Allen, seconded by Phillips, to approve Open Gym for Community Basketball on Wednesday evenings beginning September 16 – November 4, 2015 from 5:00 – 8:00 p.m.
- Approve Yes: Swain, Green, Phillips, Allen, Townsend
Open Gym for No: None
Community
Basketball on
Wednesday
Evenings The motion carried.
Beginning
September 16 –
November 4, 2015
from 5:00 –
8:00 p.m.
- 15-16 94 Moved by Allen, seconded by Phillips, to approve Use of Building Request for Good News Club on October 26, November 2, 9, 16 and December 7, 2015 with certificate of insurance to be provided.
- Approve Yes: Swain, Green, Phillips, Allen, Townsend
Use of No: None
Building
Request for
Good News
Club on
October 26,
November 2,
9, 16 and
December 7,
2015 with
Certificate of
Insurance to
be Provided The motion carried.
- 15-16 95 Moved by Swain, seconded by Allen, to approve Use of Building for Weekend Warriors Basketball Program on Saturdays from 7:00 a.m. – 9:00 a.m. and Sundays 9:00 a.m. – 11:00 a.m.
- Approve Yes: Swain, Green, Phillips, Allen, Townsend
Use of Building No: None
for Weekend
Warriors
Basketball
Program on
Saturdays from
7:00 a.m. –
9:00 a.m.
and Sundays
from 9:00 a.m. –
11:00 a.m. The motion carried.
- 15-16 96 Moved by Swain, seconded by Green, to accept a \$400.00 donation from Weekend Warriors Basketball Program for Backpack Program.
- Accept a
\$400.00
Donation from
Weekend
Warriors
Basketball
Program for
Backpack
Program Yes: Swain, Green, Phillips, Allen, Townsend
No: None
The motion carried.

- 15-16 97
Approve
Discarding
Various
Items
- Moved by Swain, seconded by Allen, to approve discarding 1 Epson Powerlite 822+ Projector – Asset Tag #A00042177, Serial Number KMFF842496, Sackets Harbor Tag Number 01678; 1 Canon Laser Class 1060P Fax Machine – Asset Tag #A00039102, Serial Number UEW12969; 1 Mitsubishi Projector – Asset Tag#A00081865, Serial Number 0024241, Sackets Harbor Tag Number 01943; 1 HP PSC 1315 Printer – Asset Tag#A00081685, Serial Number CN46SB11BY, Sackets Harbor Tag Number 01772.
- Yes: Swain, Green, Phillips, Allen, Townsend
No: None
The motion carried.
- 15-16 98
Approve
Rescinding
Motion
#15-16 62
Due to
Full-Time
Employment
- Moved by Green, seconded by Allen, to approve rescinding motion # 15-16 62 due to full-time employment.
- Yes: Swain, Green, Phillips, Allen, Townsend
No: None
The motion carried.
- 15-16 99
Approve
Sarah Morgan
as Substitute
Social
Studies
Teacher for
Jonna St. Croix
(FMLA Leave)
September 2-
11, 2015
- Moved by Green, seconded by Allen, to approve Sarah Morgan as Substitute Social Studies Teacher for Jonna St. Croix (FMLA Leave) September 2-September 11, 2015.
- Yes: Swain, Green, Phillips, Allen, Townsend
No: None
The motion carried.
- 15-16 100
Accept
Resignation
from
Philip Branche
Bus Driver,
Effective
September
11, 2015
- Moved by Green, seconded by Allen, to accept resignation from Philip Branche, Bus Driver, effective September 11, 2015.
- Yes: Swain, Green, Phillips, Allen, Townsend
No: None
The motion carried.
- 15-16 101
Approve
the Following
Certified
Substitute
Teachers
Pending
Fingerprint
Clearance
- Moved by Green, seconded by Allen, to approve the following certified substitute teachers pending fingerprint clearance:
- Dorine Toole (SONY)
Nyla Bree (SONY)
Nicole Oleksiak (SONY)
Stephanie Warner (NY)
- Yes: Swain, Green, Phillips, Allen, Townsend
No: None
The motion carried.
- 15-16 102
Approve
Stacie Arney
as Substitute
Teacher Aide
Pending
Fingerprint
Clearance
- Moved by Swain, seconded by Allen, to approve Stacie Arney as a substitute teacher aide pending fingerprint clearance.
- Yes: Swain, Green, Phillips, Allen, Townsend
No: None
The motion carried.
- 15-16 103
Approve
Katherin
Roach as
Substitute
Cleaner
Pending
Fingerprint
Clearance
- Moved by Allen, seconded by Green, to approve Katherin Roach as substitute cleaner pending fingerprint clearance.
- Yes: Swain, Green, Phillips, Allen, Townsend
No: None
The motion carried.

- 15-16 104 Moved by Swain, seconded by Allen, to approve Substitute Tier for Out-of-State
Approve Certifications (SONY) at a daily rate of \$85.00.
Substitute
Tier for Yes: Swain, Green, Phillips, Allen, Townsend
Out-of- No: None
State The motion carried.
Certifications
(SONY) at a
Daily Rate of
\$85.00
- 15-16 105 Moved by Green, seconded by Allen, to approve corrected tax roll for the year 2015 for
Approve Tax Map 88.20-1-15.2 from \$1,291.05 to \$932.43.
Corrected
Tax Roll for Yes: Swain, Green, Phillips, Allen, Townsend
the Year 2015 No: None
for Tax Map The motion carried.
88.20-1-15.2
from \$1,291.05
to \$932.43
- 15-16 106 Moved by Swain, seconded by Phillips, to approve corrected tax roll for the year 2015 for
Approve Tax Map 88.28-1-57 from \$1,004.15 to \$620.77.
Corrected
Tax Roll Yes: Swain, Green, Phillips, Allen, Townsend
for the Year No: None
2015 for The motion carried.
Tax Map
88.28-1-57
from
\$1,004.15 to
\$620.77

Mrs. Green took the opportunity to introduce Ms. Athena Loney, Administrative Intern, at Evans Mills Primary School who is interning with Mrs. Green.

Superintendent's Report

Mr. Hall reported the District observed a moment of silence for the 14th anniversary of 911.
Mr. Hall took the opportunity to publically thank Mike Campbell and Corry Lawler for approving three bus stops at Creekside Apartments and Meadow Lark.
Mr. Hall reported on the DEC notice of violation in regards to a back-up system for the natural gas system. The fuel oil system in the court yard needs to be pumped out. Mr. Hall has contacted the State Education Department and was told the District does not need to have a back-up tank but would need a ready fill system. The District is in the process of draining and decommissioning the tank. Bach & Company is assisting the District to be in compliance.
Mr. Hall took the opportunity to publically welcome Ms. Deidre Bonarrigo, MFLC Representative. Ms. Bonarrigo is in the District two days a week.
Mr. Hall read a thank you note from the Urban Mission for the donation of desks.
Mr. Hall reported the deli is now on the service line. Mr. Hall is empowering the cafeteria staff to make corrections as it is still in the learning process.
Mr. Hall reported he will meet with Kay Fortenbery, MORIC Staff, to extract the District's APPR scores to Level Zero. Sackets Harbor is the first District to have their information extracted. The last day to certify the information is October 23, 2015.
Mr. Hall reported that Governor Cuomo is looking for a full investigation on Common Core. Mr. Hall and area Superintendents will be meeting with the Commissioner in October.
Mr. Hall reported he has conducted quite a few substitute interviews.
Mr. Hall reported the NYSUT Rubric calibrated training with Watertown, South Jefferson and Alexandria Bay was done on September 15, 2015.
Mr. Hall reported he would be attending NYSCOSS and representing Rural Schools in Albany.
Mr. Hall reported the next Tri-County Solar Consortium will meet on September 22nd regarding finance and tax credits.
Mr. Hall reported he would be attending a Youth Court Advisory Council meeting on September 23, 2015.
Mr. Hall reported the District has received and complied with Foil request on the purchase of science textbooks and purchase orders dated back to 2010.

Principal's Report

Ms. Gaffney reported the start of school was successful and the new staff are integrating nicely.
Ms. Gaffney reported she will be hosting a mobile office in the hallways on various days to increase visibility.
Ms. Gaffney reported she has established collaboration meetings on Fridays to ignite the data driven process and to address student concerns.
Ms. Gaffney reported the District will have lead sessions at faculty meetings as part of Professional Development. In October, Mrs. St. Croix and Mr. Burns will present Google Calendar, Mrs. Ingerson will present in November and Mrs. Berie will present in December. Their topics are to be determined.
Ms. Gaffney reported APPR is near completion for the 2014-15 school year and the process will begin for the 2015-16 school year.
Ms. Gaffney reported observations have been started. Ms. Gaffney will either be doing all observations if it is determined through the APPR process that Mr. Hall will be conducting informal observations.

Ms. Gaffney reported the Sackets Support Group has combined with SADD. The first meeting will be Thursday, September 17, 2015.

Ms. Gaffney reported a letter has been sent to the Modified Boys' Team in regards that the players will play in scrimmages with officials present and will continue to follow the Frontier League schedule. Currently, the District only has ten players signed up. Ms. Gaffney took the opportunity to publically thank Coach Keegan, the team and parents for their understanding and support.

Ms. Gaffney indicated she would be more visible at practices and game to evaluate coaches.

Ms. Gaffney reported the District will hold their first meeting for the Smart Schools Bond Act. The District is waiting for feedback from MORIC on the technology plan.

Ms. Gaffney reported there are currently 27 families using MySchoolBucks on line for payments.

Ms. Gaffney reported she is currently reviewing website hosts and hopes to have a decision in December or January.

Ms. Gaffney reported she is a mentor to Mrs. Haycock who is pursuing her administrative certificate.

Ms. Gaffney reported there will be changes to the DASA Training. Three hours of the curriculum will be on line and three hours will be in a classroom setting.

New Business

Julie Gayne reported a change to how the interest rate recalibration waiver application needed to be submitted. Julie Gayne submitted the application on behalf of the District via the SAMS financial portal. The response was preliminary approved for the District. Julie Gayne did not need the services of Fiscal Advisors for the application process.

Old Business

The Board of Education had a Modified Football Combining with IHC discussion. Mr. Hall reported he has been contacted once again by the parent interested in having his child play at IHC. Mr. Hall indicated he had a great conversation with the parent and another community person who had phoned in support of the request for the Modified Football combining issue.

Mr. Hall indicated that one athlete does not affect the numbers in soccer and realizes it is a unique situation and has respect for the passion and advocacy from the parent for their child. The parent indicated that anyone coming in now will not be able to participate on the football team and also indicated he does respect what the Board of Education has to do.

Mr. Hall believes this will set a precedent going forward.

Mrs. Green indicated the Board of Education had the information in the Spring to make the decision and if the Board does something now it could open up for revisiting the issue every year.

Mr. Phillips indicated he felt the Board of Education should stick by the decision they made based on the numbers.

Mrs. Allen indicated she does not want anyone left behind but the District cannot keep impacting our programs. Mrs. Allen also indicated this is no disrespect to anyone.

Mr. Swain questioned if the student could have pursued playing on the Varsity Football Team?

Mr. Hall indicated that he and Ms. Gaffney had an earlier conversation with the family that they may wish to pursue the age maturity pathway. The family declined this pathway. Mr. Hall also indicated it is not the Board of Education's goal to pull the plug on something they have started at the expense of programs and at any given time IHC could not wish to combine.

Mr. Hall indicated it is a very hard decision and a struggle as to what is the right path.

Mr. Swain questioned if the one student combining with IHC for Modified Football would have any impact?

Mr. Hall responded this issue will come full circle again this Spring.

Mr. Townsend indicated this topic has been visited a multiple of times over the past years and there are many different viewpoints every time we look at it. Mr. Townsend questioned if this is a different situation with Ontario Bay Hockey.

Ms. Gaffney indicated it is due to the fact that combining is to continue the existence of a program.

Mr. Townsend indicated he felt the request does not merit another vote.

The Board of Education consented not to vote on the Modified Football Combining with IHC.

Board Issues

Mr. Swain reported a community member had commented to him regarding the boys on the soccer field with no shirts. The individual felt this was sending the wrong message.

Ms. Gaffney indicated she would have this discussion at the next Frontier League meeting.

15-16 107	Moved by Green, seconded by Swain, to go into Executive Session to discuss
Discuss	Employment History of a Particular Person.
Employment	
History of a	Yes: Swain, Green, Phillips, Allen, Townsend
Particular	No: None
Person	The motion carried.

The meeting recessed to Executive Session at 6:31 p.m.

15-16 108 Moved by Swain, seconded by Green, to come out of Executive Session.
Come out
of Executive Yes: Swain, Green, Phillips, Allen, Townsend
Session No: None
 The motion carried.

The meeting resumed at 7:00 p.m.

15-16 109 Moved by Swain, seconded by Green, to adjourn.
Adjourn
 Yes: Swain, Green, Phillips, Allen, Townsend
 No: None
 The motion carried.

The meeting adjourned at 7:01 p.m.

Sheri Rose, District Clerk

Gregg Townsend, Board President