

**SACKETS HARBOR CENTRAL SCHOOL BOARD OF EDUCATION OFFICIAL
PROCEEDINGS**

Tuesday, October 20, 2015 @ 5:00 p.m.

The regular meeting of the Sackets Harbor Central School Board of Education, Sackets Harbor, NY, was called to order by Gregg Townsend at 5:05 p.m. in the Board of Education Conference Room

Members Present: Gregg Townsend, Stephen Swain, Angela Green, Dale Phillips

Members Absent: Christine Allen

Others Present: Frederick E. Hall, Jr., Superintendent; Jennifer Gaffney, Principal; Julie Gayne, Sheri Rose, Emma Shirley, Taylor Tubolino, Grade 12, Jessi Goldman, Leslie Gayne, Sonya Esposito, Greg Burns, Alison Johnson, Jill Van Ocker, and Richard Moody, Watertown Daily Times Reporter

Pledge of Allegiance was recited.

Courtesy of the Floor was extended.

Mr. Hall took the opportunity to announce School Board Recognition is October 26 – 30, 2015. Mr. Hall thanked the Board of Education for their time, support and effort to our school and community. Mr. Hall indicated the District is fortunate to have a Board of Education that is supportive.

Mr. Hall took the opportunity to introduce new staff members. The new staff members in attendance were Greg Burns (Social Studies), Alison Johnson (Supplemental Teacher ELA/Math), Jessi Goldman (Grade 1) and Jill Van Ocker (Grade 5). Mr. Hall indicated Ms. Gabrielle Matukas (Spanish) was unable to attend.

Greg Burns, Alison Johnson, Jessi Goldman and Jill Van Ocker left at 5:09 p.m.

Mrs. Sonya Esposito and Mrs. Leslie Gayne took the opportunity to review the Class of 2016 proposed Senior Trip presentation to New York City with the Board of Education. Currently, there are 23 out of 36 seniors that would like to attend. The proposed trip would include one night with sight-seeing and a Broadway Show. The cost would be approximately \$482.00 - \$500.00. Parents have been provided with a power point in their packet that outlines deadlines for deposits. The point system for participation or fundraising was outlined for the Board of Education. Mrs. Esposito indicated that monies for those seniors not participating in the proposed trip would go toward senior expenses.

15-16 110 Moved by Swain, seconded by Green, to approve the Senior Class Trip to New York City on May 7 & 8, 2016.
Approve
Senior Class
Trip to Yes: Phillips, Green, Swain, Townsend
New York Absent: Allen
City No: None
on The motion carried.
May 7 &
8, 2016

Mrs. Sonya Esposito and Mrs. Leslie Gayne left at 5:15 p.m.

15-16 111 Moved by Phillips, seconded by Green, to approve the September 15, 2015
Approval of minutes.
September 15,
2015 Yes: Phillips, Green, Swain, Townsend
Minutes Absent: Allen
 No: None
 The motion carried.

15-16 112 Moved by Phillips, seconded by Swain, approve Treasurer's Report,
Approve Extracurricular Report, and Internal Claims Auditor Report.
Treasurer's
Report, Yes: Phillips, Green, Swain, Townsend
Extracurricular Absent: Allen
Report, and No: None
Internal The motion carried.
Claims
Auditor
Report

- 15-16 113 Moved by Green, seconded by Phillips, to approve CSE & CPSE
 Approve recommendation numbers: 1601, 950, 1431, 297, 740, 1856, 1809, 2086, 2076,
 CSE & 2091, and 2100.
 CPSE
 Recommendations Yes: Phillips, Green, Swain, Townsend
 Absent: Allen
 No: None
 The motion carried.
- 15-16 114 Moved by Swain, seconded by Green, to approve PTO Craft/Vendor Fair on
 Approve November 7 & 8, 2015 from 10:00 a.m. – 5:00 p.m. and Use of Building for PTO
 PTO Craft/
 Vendor Fair Monthly Meetings the first Wednesday of each month from 6:00 – 7:00 with
 November certificate of insurance to be provided.
 7 & 8, 2015 Yes: Phillips, Green, Swain, Townsend
 and Use of Absent: Allen
 Building for No: None
 Monthly The motion carried.
 Meetings
- 15-16 115 Moved by Green, seconded by Phillips, to approve Use of Building for Booster
 Approve Club Monthly Meetings the third Wednesday of each month from 4:00 -5:00 p.m.
 Use of with certificate of insurance to be provided.
 Building for Yes: Phillips, Green, Swain, Townsend
 Booster Absent: Allen
 Club Monthly No: None
 Meetings The motion carried.
- 15-16 116 Moved by Swain, seconded by Phillips, to approve use of Building for Odyssey
 Approve of the Mind Informational Meeting October 19, 2015 from 6:00 – 7:00 p.m.
 Use of
 Building for Yes: Phillips, Green, Swain, Townsend
 Odyssey of Absent: Allen
 the Mind No: None
 Informational The motion carried.
 Meeting
 October 19, 2015
 from 6:00 –
 7:00 p.m.
- 15-16 117 Moved by Green, seconded by Swain, to approve the use of the “Electric Car” for
 Approve the use at the Haunted Walks if requested.
 Use of the
 Electric Yes: Phillips, Green, Swain, Townsend
 Car for the Absent: Allen
 Use of the No: None
 Haunted The motion carried.
 Walks if
 Requested
- 15-16 118 Moved by Swain, seconded by Phillips, to approve corrected tax roll for the year
 Approve 2015 for Tax Map 81.00-1-84.2 from \$6,498.28 to \$6,139.66.
 Corrected
 Tax Roll Yes: Phillips, Green, Swain, Townsend
 for the Absent: Allen
 Year No: None
 2015 for The motion carried.
 Tax Map
 81.00-1-84.2
 from
 \$6,498.28 to
 \$6,139.66

- 15-16 119 Moved by Green, seconded by Swain, to approve Small Claims Assessment Review for the year 2015 for Tax Map 106.00-2-11 resulting in an assessment reduction from \$91,200.00 to \$48,000 to a zero tax due to Star Aged Exemption.
 Approve Yes: Phillips, Green, Swain, Townsend
 Small Claims Absent: Allen
 Assessment No: None
 Review for The motion carried.
 the Year
 2015 for
 Tax Map
 106.00-2-11
 Resulting in
 an Assessment
 Reduction
 from
 \$91,200.00 to
 \$48,000 to Zero
 Tax Due to
 Star Aged
 Exemption
- 15-16 120 Moved by Phillips, seconded by Green, to approve participation in the Madison-Oneida BOCES E-rate Consortium for the 2016-17 school year.
 Approve Yes: Phillips, Green, Swain, Townsend
 Participation Absent: Allen
 in the No: None
 Madison- The motion carried.
 Oneida
 BOCES
 E-rate
 Consortium
 for the
 2016-17
 School Year
- 15-16 121 Moved by Swain, seconded by Green, to accept a donation of a Holton Student Model Trumpet T602P Serial Number – 994185 with an approximate value of \$200.00 from Stephanie Burnett.
 Accept a Yes: Phillips, Green, Swain, Townsend
 Donation of a Absent: Allen
 Holton Student No: None
 Model The motion carried.
 Trumpet
 T602P
 Serial Number
 994185 with an
 Approximate
 Value of
 \$200.00 from
 Stephanie Burnett
- 15-16 122 Moved by Swain, seconded by Phillips, to accept a donation of 7 tubs of ice cream from Pennock’s Ice Cream Stand for an estimated value of \$196.00.
 Accept Yes: Phillips, Green, Swain, Townsend
 a Donation Absent: Allen
 of 7 Tubs No: None
 of Ice The motion carried.
 Cream
 from
 Pennock’s
 Ice Cream
 Stand for
 an Estimated
 Value of
 \$196.00
- 15-16 123 Moved by Swain, seconded by Phillips, to accept letter of resignation for the purposes of retirement from Dana Thompson and approval of incentive payment effective March 31, 2016.
 Accept Yes: Phillips, Green, Swain, Townsend
 Letter or Absent: Allen
 Resignation No: None
 for the The motion carried.
 Purposes of
 Retirement
 from
 Dana Thompson
 and Approval
 of Incentive
 Payment
 Effective
 March 31, 2016

- 15-16 124 Moved by Green, seconded by Swain, to approve FMLA for Annabelle Shelmidine tentatively December 18, 2015 – June 24, 2015
 Approve FMLA for Annabelle Shelmidine Tentatively December 18, 2015 – June 24, 2015
 Yes: Phillips, Green, Swain, Townsend
 Absent: Allen
 No: None
 The motion carried.
- 15-16 125 Moved by Swain, seconded by Phillips, to approve contract salary for Ed Mereand from September 1, 2015 through June 30, 2016 to reflect a six-hour vs. a five-hour contract with an annual salary of \$27,077.00 retroactive to September 1, 2015.
 Approve Contract Salary for Ed Mereand from September 1, 2015 through June 30, 2016 to Reflect a Six-Hour vs. a Five-Hour Contract with an Annual Salary of \$27,077 Retroactive to September 1, 2015
 Yes: Phillips, Green, Swain, Townsend
 Absent: Allen
 No: None
 The motion carried.
- 15-16 126 Moved by Green, seconded by Swain, to approve Jennifer Johannessen, NYSDOHCS, as District Coordinator, for the Health Commerce System.
 Approve Jennifer Johannessen, NYSDOHCS, as District Coordinator, for the Health Commerce System
 Yes: Phillips, Green, Swain, Townsend
 Absent: Allen
 No: None
 The motion carried.
- 15-16 127 Moved by Phillips, seconded by Green, to approve Shirley Derry as substitute teacher aide and cafeteria employee pending fingerprint clearance.
 Approve Shirley Derry as Substitute Teacher Aide and Cafeteria Employee Pending Fingerprint Clearance
 Yes: Phillips, Green, Swain, Townsend
 Absent: Allen
 No: None
 The motion carried.
- 15-16 128 Moved by Swain, seconded by Phillips, to approve Daniel Maas as substitute teacher aide pending fingerprint clearance.
 Approve Daniel Maas as Substitute Teacher Aide Pending Fingerprint Clearance
 Yes: Phillips, Green, Swain, Townsend
 Absent: Allen
 No: None
 The motion carried.
- 15-16 129 Moved by Green, seconded by Swain, to approve Paul Gibbs and Jeff Kenney as Volunteer Assistants for the Boys' Basketball Teams pending clearance of coaching certifications.
 Approve Paul Gibbs and Jeff Kenney as Volunteer Assistants for the Boys' Basketball Teams Pending Clearance of Coaching Certifications
 Yes: Phillips, Green, Swain, Townsend
 Absent: Allen
 No: None
 The motion carried.

Superintendent's Report

Mr. Hall reported that he attended the Tri-County Energy Consortium Presentation with Steve Swain, Angela Green and Jennifer Gaffney.

Mr. Hall reported attending a Solar Array with Paul Warneck. At that meeting, Bylaws, three amendments, and developing contractors were approved. The next meeting will be held in November.

Mr. Hall reported he would be attending one of the two public meetings on Gallo Island. The first meeting will be on November 4 in the Town of Henderson and the second meeting will be November 5 in the Town of Hounsfield.

Mr. Hall reported that Ms. Gaffney and Dan Aubin have completed the Technology Plan. The plan was submitted to the Madison-Oneida RIC which was sent to the State Education Department for approval. The plan was approved by the State Education Department. The next phase is the Investment Plan. Mr. Hall indicated this is a solid plan that will serve the District well.

Mr. Hall reported the APPR waiver was submitted on Friday, October 16, 2015. The waiver was approved today, October 20th and is good through March 1, 2016.

Mr. Hall reported the World Travelers raised \$2,000 on the Drive4URSchool event.

Mr. Hall reported the Grandparents/Special Friends Breakfast was last week and there was an excellent turnout and everyone seemed to enjoy themselves.

Mr. Hall reported that he and Ms. Gaffney will be attending a Lead Evaluator recertification on October 22, 2015.

Mr. Hall reported the Health & Safety Committee will meet on October 21 to go over emergency and fire plans and to address any issues brought to the table.

Mr. Hall reported Haunted Walks are scheduled for October 22 – 24, 2015. This is a great collaboration between the art, music, and chorus departments. Mr. Hall stated we have a tremendous group of supportive parents leading this fundraiser.

Mr. Hall reported the Utica National Building Inspection will be held on October 26, 2015.

Mr. Hall reported he would be attending a Teacher Advisory Council Panel at SUNY Potsdam on October 28, 2015.

Mr. Hall reported area Superintendents would be meeting with the Commissioner of Education on October 29 to discuss shifts towards Regents Reform Testing and the Common Core.

Mr. Hall took the opportunity to publicly acknowledge a thank you to Ladonna Moore and Ryan Tastor for their hard work on the School-to-Work Program. Mr. Hall also took the opportunity to publicly thank all community agencies, business for their support. This is a great program for our students to prepare for college and career readiness.

Principal's Report

Ms. Gaffney reported the District has formally began the new Social Studies Framework on Superintendent's Day, October 9, 2015.

Ms. Gaffney reported the next focus is the Next Generation Science Standards.

Ms. Gaffney reported nominating two teachers to serve on a committee to help develop and review items and passages for the New York State Testing Program (NYSTP) Grades 3-8 Common Core Tests and Regents Exams.

Ms. Gaffney reported the District will have an audit for our Grade 3 Mathematics assessments.

Ms. Gaffney reported on hands-free CPR. The District is working with Guilfoyle this school year. Guilfoyle will model for the school nurse who will be responsible for sustaining this training year after year. The District will target all students in grades 9-12 now and in the upcoming years the focus will be on ninth graders only.

Ms. Gaffney reported on October 21st, the New York State Education Department will launch an online survey that will allow New Yorkers to provide detailed feedback on the State's English Language Arts (ELA)/Literacy and Math Common Core Learning Standards for PreK-Grade 12. Any teacher, administrator, school board members, parent, business community with an interest in the future of our schools should participate in the review. The survey can be found at www.NYSED.gov.

Ms. Gaffney report fire drills, a lockdown drill and an emergency evacuation drill have been completed.

Ms. Gaffney reported the District has had a successful soccer season at the Varsity level.

Ms. Gaffney took the opportunity to thank the Booster Club for Senior Night at the Fairgrounds.

Ms. Gaffney reported the baseball backstop netting will be complete this week.

Ms. Gaffney reviewed the anticipated soccer plan for 2016. If there were three levels modified numbers would be low again. Approximately below 10, JV Boys 15-20, Varsity B 12-15. If the District had two levels there would be approximately 15 students and approximately 25 for Varsity.

Ms. Gaffney reported at the September Faculty meeting Googleclassroom was presented by Mrs. St. Croix and Mr. Burns who showcased their use of the online learning environment.

Elementary teachers were subsequently connected with Copenhagen teachers to learn how they use GoogleClassroom in the elementary setting.

Ms. Gaffney reported the District will need to host a public forum for the Technology Investment Plan. This is a required process that cannot be done at a regular Board of Education meeting.

15-16 130 Moved by Green, seconded by Swain, to hold a public forum for the Technology
Public Forum Investment Plan on November 23, 2015 at 5:00 p.m. in the MPR.
for the
Technology Yes: Phillips, Green, Swain, Townsend
Investment Absent: Allen
Plan No: None
on The motion carried.
November
23, 2015
at 5:00 p.m.
in the MPR

Ms. Gaffney reminded the Board of Education that the District does not permit dogs onto school property for safety issues. The District is placing notices on school grounds and a reminder will be placed in the newsletter.

Ms. Gaffney reported she has met with John Randall, Sackets Harbor Village Fire Chief. Mr. Randall is seeking collaboration with the District to secure teenagers to volunteer as first responders and eventually as EMT's. Mr. Randall will be visiting Health Classes to speak with students about these opportunities.

Ms. Gaffney reported members of the community have reached out to the District asking for help promoting Clean Up Our Park Day to be held on Friday, October 23rd in the Skate Park.

Ms. Gaffney reported the District will be holding festivities on October 30th. The parade will start shortly after 1:00 p.m. and will progress along Woolsey around the block, back to school, throughout the hallways and then they will enjoy classroom parties or a party in the gym.

New Business

Julie Gayne reported on the Local Government and School Accountability Audit of the Office of the State Comptroller for the period of July 1, 2014 through the present. The District sent encrypted files and the Comptroller's Office called to confirm receiving them.

Julie Gayne indicated the District has not received confirmation of when the audit will begin on Site. There will need to be an entrance interview with the Board of Education. The audit will include financials, procedures & policies, debt service, capital funds, long-term financial plans which is typical of an external audit. The audit may also include instructional technology and student grades.

The audit process may involve being on site during the budget building process.

Julie Gayne reported she went through an extensive interview on September 21, 2015 with Standards & Poor in regards to bond rating. The District received an A+ rating citing strong financials and management. Ben Masalona, Fiscal Advisors, indicated the economics of the area is the only factor holding the rating back.

Julie Gayne reported a \$15.00 minimum wage is being reviewed across the State. Currently, NYSASBO is conducting a survey on the impact. This would be approximately a \$100,000 Increase (2.1 percent) that District would need to budget for. The District is taking small measures at this time for per hour wage increases.

Julie Gayne reported \$1,500 in MYSchool Bucks payments for the month of September. Many families are utilizing the view option. Julie reported there are still some growing pains especially since transactions are taking up to ten days to post which is making reconciliation difficult.

Old Business

There was no Old Business

Board Issues

Mr. Swain commented on Dr. King who was the architect of Common Core, which is imploding, has now received a promotion at the Federal Department of Education.

Ms. Gaffney took the opportunity to report the District received a Certificate of Appreciation from the New York State Mason ID Program. The Program comes to the District every two to three years. Ms. Gaffney took the opportunity to publicly thank them for such a wonderful program they provide.

15-16 131 Moved by Swain, seconded by Green, to go into Executive Session to discuss
Executive Employment History of a Particular Person.
Session
Yes: Phillips, Green, Swain, Townsend
Absent: Allen
No: None
The motion carried.

The meeting recessed to Executive Session at 6:08 p.m.

15-16 132 Moved by Swain, seconded by Green, to come out of Executive Session.
Come
out of Yes: Phillips, Green, Swain, Townsend
Executive Absent: Allen
Session No: None
 The motion carried.

The meeting resumed at 6:21 p.m.

15-16 133 Moved by Phillips, seconded by Green, to adjourn the meeting.
Adjourn

 Yes: Phillips, Green, Swain, Townsend
 Absent: Allen
 No: None
 The motion carried.

The meeting adjourned at 6:21 p.m.

Sheri Rose, District Clerk

Gregg Townsend, Board President