

SACKETS HARBOR CENTRAL SCHOOL BOARD OF EDUCATION OFFICIAL PROCEEDINGS

August 18, 2015

The regular meeting of the Sackets Harbor Central School Board of Education, Sackets Harbor, NY, was called to order by Gregg Townsend, at 5:07 p.m. in the Board of Education Conference Room.

Members Present: Stephen Swain, Christine Allen, Angela Green, Dale Phillips, Gregg Townsend

Others Present: Frederick E. Hall, Jr., Superintendent; Jennifer Gaffney, Principal; Julie Gayne, Sheri Rose

Pledge of Allegiance was recited.

Courtesy of the Floor was extended.

Mr. Hall took the opportunity to review the Student Handbook/Code of Conduct. Changes to the handbook are inclusive of SED requirements and changes in the law. Complete review conducted by the Site-based Management Team.

15-16 47
Approve
July 14,
2015
Minutes

Moved by Swain, seconded by Phillips to approve July 14, 2015 Minutes.
Yes: Swain, Allen, Phillips, Green, Townsend
No: None
The motion carried.

15-16 48
Approve
Treasurer's
Report,
Extracurricular
Report,
Warrants, and
Internal
Claims
Auditor
Report

Moved by Phillips, seconded by Allen, to approve Treasurer's Report, Extracurricular Report, Warrants, and Internal Claims Auditor Report.
Yes: Swain, Allen, Phillips, Green, Townsend
No: None
The motion carried.

15-16 49
Approve
St. Lawrence/
Lewis BOCES
Cooperative
Purchasing
Agreement
for the
2015-16
School Year

Moved by Swain, seconded by Allen, to approve St. Lawrence/Lewis BOCES Cooperative Purchasing Agreement for the 2015-16 School Year.
Yes: Swain, Allen, Phillips, Green, Townsend
No: None
The motion carried.

15-16 50
Accept
Resignation
from
Denise
Wainwright
as School
Bus Driver
Effective
August 14, 2015
with Regrets

Moved by Allen, seconded by Green, to accept resignation from Denise Wainwright as School Bus Driver effective August 14, 2015 with regrets
Yes: Swain, Allen, Phillips, Green, Townsend
No: None
The motion carried.

15-16 51
Accept
Resignation
from
James Barber
for the
Purpose of
Retirement
Effective
June 30, 2016
with Regrets

Moved by Swain, seconded by Green, to accept resignation from James Barber for the purpose of retirement effective June 30, 2016 with regrets.
Yes: Swain, Allen, Phillips, Green, Townsend
No: None
The motion carried.

15-16 52
Approve
Wendy
MacMillan
as School
Bus Driver
Effective
September
1, 2015
at an
Annual
Salary of
\$10,088

Moved by Phillips, seconded by Allen, to approve Wendy MacMillan as School Bus Driver effective September 1, 2015 at an annual salary of \$10,088.
Yes: Swain, Allen, Phillips, Green, Townsend
No: None
The motion carried.

<p>15-16 53 Approve Diane Heise As Substitute Bus Driver Pending Article 19A Clearance</p>	<p>Moved by Green, seconded by Swain, to approve Diane Heise as Substitute Bus Driver pending Article 19A clearance.</p> <p>Yes: Swain, Allen, Phillips, Green, Townsend No: None The motion carried.</p>
<p>15-16 54 Approve Rescinding Motion 15-16 36</p>	<p>Moved by Swain, seconded by Allen, to approve rescinding motion number 15-16 36.</p> <p>Yes: Swain, Allen, Phillips, Green, Townsend No: None The motion carried.</p>
<p>15-16 55 Approve Marc Bridon as Music Teacher Effective September 1, 2015</p>	<p>Moved by Swain, seconded by Green, to approve Marc Bridon as Music Teacher effective September 1, 2015 at an annual salary of \$43,070 (Bachelor's Step I) with a four-year probationary appointment.</p> <p>Yes: Swain, Allen, Phillips, Green, Townsend No: None The motion carried.</p>
<p>15-16 56 Approve Nicole Panopoulos- DeVito as a 5.0 Hour Teacher Aide at \$9.50 Per Hour for the 2015-16 School Year</p>	<p>Moved by Swain, seconded by Green, to approve Nicole Panopoulos-DeVito as a 5.0 hour teacher aide at \$9.50 per hour for the 2015-16 school year.</p> <p>Yes: Swain, Allen, Phillips, Green, Townsend No: None The motion carried.</p>
<p>15-16 57 Approve Nicole Phillips as a 5.0 Hour Teacher Aide at \$9.50 Per Hour for the 2015-16 School Year</p>	<p>Moved by Green, seconded by Swain, to approve Nicole Phillips as a 5.0 hour teacher aide at \$9.50 per hour for the 2015-16 school year.</p> <p>Yes: Swain, Allen, Green, Townsend Abstain: Phillips No: None The motion carried.</p>
<p>15-16 58 Approve Tina Thompson as a 5.0 Hour Teacher Adie at \$9.50 Per Hour for the 2015-16 School Year</p>	<p>Moved by Green, seconded by Allen, to approve Tina Thompson as a 5.0 hour teacher aide at \$9.50 per hour for the 2015-16 school year.</p> <p>Yes: Swain, Allen, Phillips, Green, Townsend No: None The motion carried.</p>
<p>15-16 59 Approve Paul Gibbs at a Rate of \$20.00 Per Hour for Substitute Transportation Auto Mechanic</p>	<p>Moved by Swain, seconded by Green, to approve Paul Gibbs at a rate of \$20.00 per hour for substitute Transportation Auto Mechanic.</p> <p>Yes: Swain, Allen, Phillips, Green, Townsend No: None The motion carried.</p>
<p>15-16 60 Approve Justin Keegan as Modified Boys' Soccer Coach for 2015-16 School Year Pending Completion of Coaching Certifications and Fingerprint Clearance</p>	<p>Moved by Swain, seconded by Allen, to approve Justin Keegan as Modified Boys' Soccer Coach for the 2015-16 School Year pending completion of coaching certifications and fingerprint clearance.</p> <p>Yes: Swain, Allen, Phillips, Green, Townsend No: None The motion carried.</p>

- 15-16 61
Approve
Kristin Dickson
as Assistant
for Soccer
Programs
Pending
Verification of
all Coaching
Certifications
and Fingerprint
Clearance
- Moved by Green, seconded by Swain, to approve Kristin Dickson as assistant for soccer programs pending verification of all coaching certifications and fingerprint clearance.
- Yes: Swain, Allen, Phillips, Green, Townsend
No: None
The motion carried.
- 15-16 62
Approve
Olivia Roggie
as Substitute
Social Studies
Teacher for
Jonna St. Croix
(FMLA Leave)
September 1 –
September 11,
2015
- Moved by Allen, seconded by Green, to approve Olivia Roggie as Substitute Social Studies Teacher for Jonna St. Croix (FMLA Leave) September 1 – September 11, 2015.
- Yes: Swain, Allen, Phillips, Green, Townsend
No: None
The motion carried.
- 15-16 63
Approve
Gail Mildren
as Certified
Substitute
Teacher and
Teacher Aide
Pending
Fingerprint
Clearance
- Moved by Phillips, seconded by Swain, to approve Gale Mildren as a certified substitute teacher and teacher aide pending fingerprint clearance.
- Yes: Swain, Allen, Phillips, Green, Townsend
No: None
The motion carried.
- 15-16 64
Approve
Lisa Ingerson
as Chemical
Hygiene Officer
for the
2015-16
School Year
- Moved by Green, seconded by Allen, to approve Lisa Ingerson as Chemical Hygiene Officer for the 2015-16 school year.
- Yes: Swain, Allen, Phillips, Green, Townsend
No: None
The motion carried.
- 15-16 65
Approve
Resolution that
the Village
of Sackets Harbor
and the
Sackets Harbor
Central School
District will enter
into an
Annual
Agreement to
Collect
Sackets Harbor
CSD Taxes
for \$2,000 for
2015-16
School Year
- Moved by Swain, seconded by Allen, to approve Resolution that the Village of Sackets Harbor and the Sackets Harbor Central School District will enter into an annual shared service agreement to collect Sackets Harbor Central School District Taxes for \$2,000 for 2015-16 school year.
- Yes: Swain, Allen, Phillips, Green, Townsend
No: None
The motion carried.
- 15-16 66
Approve
Sally Daly as
Sackets Harbor
Central School
Tax Collector
for the
2015-16
School Year
- Moved by Swain, seconded by Allen, to approve Sally Daly as Sackets Harbor Central School Tax Collector for the 2015-16 school year.
- Yes: Swain, Allen, Phillips, Green, Townsend
No: None
The motion carried.
- Julie Gayne took the opportunity to review with the Board of Education the equalization rate for the 2015-16 school year. The net increase is .7 cents per \$1,000.
- 15-16 67
Approve
2015-16
School Year
Tax Warrant
in the
Amount of
\$3,929,264
- Moved by Phillips, seconded by Swain, to approve 2015-16 School Year Tax Warrant in the amount of \$3,929,264.
- Yes: Swain, Allen, Phillips, Green, Townsend
No: None
The motion carried.

15-16 68 Approve Substitute List for 2015-16 School Year	Moved by Green, seconded by Allen, to approve Substitute List for 2015-16 School Year. Yes: Swain, Allen, Phillips, Green, Townsend No: None The motion carried.
15-16 69 Approve 2015-16 Non-Instructional Handbook	Moved by Green, seconded by Swain, to approve 2015-16 Non-Instructional Handbook. Yes: Swain, Allen, Phillips, Green, Townsend No: None The motion carried.
15-16 70 Approve 2015-16 Student Handbook Code of Conduct for Grades 6-12	Moved by Swain, seconded by Allen, to approve 2015-16 Student Handbook/Code of Conduct for Grades 6-12. Yes: Swain, Allen, Phillips, Green, Townsend No: None The motion carried.
15-16 71 Approve Discarding 1 Compressor- Model 8010	Moved by Allen, seconded by Swain, to approve discarding 1 Compressor – Model 8010. Yes: Swain, Allen, Phillips, Green, Townsend No: None The motion carried.
15-16 72 Approve Advertising Sealed Bids Due Wednesday, August 26 at Noon on Compressor – Model 8010, Year 1993 on the School Website with a Minimum Bid of \$100.00	Moved by Allen, seconded by Swain, to approve Advertising Sealed Bids due Wednesday, August 26 at Noon on Compressor – Model 8010, Year 1993 on the School Website with a minimum bid of \$100.00. Yes: Swain, Allen, Phillips, Green, Townsend No: None The motion carried.
15-16 73 Approve Discarding/ Donating Various Items	Moved by Phillips, seconded by Allen, to approve discarding/donating 116 two-legged desks, 12 Brown Lift-Up Desks, 1 Teacher Wooden Desk, 2 Eight Foot Folding Tables, 4 Six Foot folding Tables, 10 Computer tables, 1 Two-Drawer Filing Cabinet, 2 Four-Drawer Filing Cabinet. Yes: Swain, Allen, Phillips, Green, Townsend No: None The motion carried.
15-16 74 Approve Transportation Requests for Tabitha Repp, Grade 6, and Caden Repp, Grade 3, to Faith Fellowship for the 2015-16 School Year	Moved by Green, seconded by Allen, to approve Transportation Requests for Tabitha Repp, Grade 6, and Caden Repp, Grade 3 to Faith Fellowship Christian School for the 2015-16 School Year. Yes: Swain, Allen, Phillips, Green, Townsend No: None The motion carried.
15-16 75 Approve Transportation Requests for 2015-16	Moved by Allen, seconded by to approve Transportation Requests for Kristopher Harington, Grade 4, Olivia Brooks, Grade 7, Shengjie Pan, Grade 12, Yifing Chen, Grade 12, Kenyu Wan, Grade 12 to Immaculate Heart Central Schools for the 2015-16 school year. Yes: Swain, Allen, Phillips, Green, Townsend No: None The motion carried.
15-16 76 Approve Out of District Status for Cameron Huffman, Grade 8, for the 2015-16 School Year	Moved by Green, seconded by Allen, to approve Out of District Status for Cameron Huffman, Grade 8, for the 2015-16 school year. Yes: Swain, Allen, Phillips, Green, Townsend No: None The motion carried.

15-16 77 Moved by Phillips, seconded by Swain, to approve use of soccer fields for Eastern Shore Soccer Teams at various times pending certificate of insurance.
Approve
Use of Soccer
Fields for Eastern Shore Soccer Teams at Various Times Pending Certificate of Insurance
Yes: Swain, Allen, Phillips, Green, Townsend
No: None
The motion carried.

Superintendent's Report

Mr. Hall reported the 2014-15 APPR Implementation Certification Form Submission to SED by August 26, 2015 (Per Education Law §3012C/Subpart 30-2) will be submitted on Wednesday, August 19, 2015.

Mr. Hall reported the hiring process for the 2015-16 school year has consumed many work hours.

Mr. Hall reported the District will be filing a hardship waiver through SED to allow an extension of four months for revisions to the APPR. Mr. Hall shared that four meetings regarding APPR have already taken place.

Mr. Hall reviewed with the Board of Education the 2014-15 Implementation Certification Record and asked for Board of Education approval.

15-16 78 Moved by Swain, seconded by Green, to approve 2014-15 Implementation Certification Record.
Approve
2014-15 Implementation Certification Record
Yes: Swain, Allen, Phillips, Green, Townsend
No: None
The motion carried.

Mr. Hall reported he is working with Mr. Corey Lawler on getting permission to have two bus stops in the Creekside Apartments Development. Mr. Lawler will send a letter to the District stating his permission for a bus to go into the development for two bus stops.

Mr. Hall reported CPR has been approved by State Education Department for instruction. Ms. Johannesen, School Nurse, is interested in being a certified trainer. The District purchased two mannequin sets and Ms. Gaffney is working with Mr. Green and Miss Kleiboer in incorporating CPR in the Physical Education curriculum.

Mr. Hall reported that he has been elected as President of the Executive Committee for the Tri-County Solar Consortium. On August 24, the consortium will meet with seven developers and ratify the By-Laws. Mr. Hall indicated at a later date he will need the Board of Education to approve entering into a Purchase Power Agreement.

Mr. Hall reported the District is reprinting a new 2015-16 academic calendar. When Julie Gayne was reviewing the calendar in preparation for the 2015-16 year she noticed the District only had 185 days due to the fact we only had 30 days for March 2016.

Mr. Hall reported he has been invited to the Village Board Meeting to discuss solar energy.

Mr. Hall reported he will be attending a Fort Drum Rise meeting on August 20th along with Superintendent's Cabinet meeting.

Mr. Hall reported school starts on Wednesday, September 2, 2015 for students and Tuesday, September 1, 2015 for staff.

Mr. Hall reported Mr. Richard Moody is the new Watertown Daily Times Education Reporter.

Principal's Report

Ms. Gaffney reported the District hosted STEM Camp in our District for three days. Ms. Gaffney took the opportunity to share pictures with the Board of Education. Approximately 25-30 students attended with other area districts. This opportunity was provided by the DODEA Rise Grant.

Ms. Gaffney reported the District hosted a hybrid and Blended Learning Workshop for STEM Teachers. This workshop was facilitated by Lisa Blank and Lisa Winkler. This was a great experience for teachers.

Ms. Gaffney took the opportunity to review 2014-15 data. Ms. Gaffney reported the District is ranked 66 out of 431 in the State based on the 2014-15 results by Buffalo Business First Ranking. The District is still in the top 20 percent in all areas rated.

Mr. Philips took the opportunity to indicate the scores are not what the District/Board of Education is used to seeing.

Mr. Hall indicated the State is looking at changing testing and looking for a cohort of stakeholders to review the tests. Questar will take over as the new testing company for the 2016-17 school year. Mr. Hall also indicated the District is performing very well in the Cohort Regent Scores.

Ms. Gaffney reported that she and Mrs. Angela Green attended an ELL (English Language Learners) Consortium meeting. Ms. Gaffney took the opportunity to share with the Board of Education the new CR-154 Plan the District needed to create.

Ms. Gaffney reported Fall sports have started off smoothly. The District has healthy numbers at the JV & Varsity levels. This year sportsmanship expectations were communicated via a webinar students and students had to blog a post.

Mr. Hall reported the District received a phone call from the IHC Modified Football Coach. Once again Mr. Hall reminded the coach of the Board of Education's decision to not allow combining based on our extremely low modified numbers in soccer.

Ms. Gaffney indicated the District's website has only one more year with SchoolWorld (end of 2015-16 school year). The District will need to look at another EdAlert System and Webpage provider.

Ms. Gaffney reported MySchoolBucks is ready to deploy. The school newsletter was disseminated and included sign-up information. At Open House, Mr. Marshall, will have a table set-up to assist parents.

Ms. Gaffney took the opportunity to review the Technology Plan and share the timeline and what is needed by the Board of Education. The Board of Education will need to approve the establishment of Smart Schools Bond Action Plan in December. This cannot take place at a monthly Board of Education meeting. There will need to be a hearing for the community and shared a second time. Mrs. Brenda Jock Derouin will be joining the District's Tech Committee as a parent member. More information will be shared as progress continues.

Ms. Gaffney reported the District is now on a six day cycle.

Ms. Gaffney reported specials have increased from 30 minutes to 38 minutes.

Ms. Gaffney reported the District has established Intervention Blocks. This is 36 minute blocks of time in the elementary in which classroom teachers may not provide core instruction. During these blocks of time, student who receive services (speech,

OT/PT, literacy support) will be able to do so without missing core instructional time. Ms. Gaffney shared with the Board of Education Q&A she prepared for teachers detailing these changes.

Ms. Gaffney reported the District will be scheduling collaboration sessions for grade level/department meetings on one or two Fridays a month. The host teacher of the collaboration session will be responsible for taking minutes.

Ms. Gaffney reported at the end of the 2014-15 school year, teachers took a survey and identified areas in which they desired professional growth. Results, as well as STL3 and TIC sustainability plans, were used to identify collective focus for the 2015-16 school year. The focus is Student Centered Learning. The District will devote time to the following professional development topics: Mindset, Data Drive Instruction, GoogleClassroom, Classroom Management in the Student Centered Classroom, Differentiation, Creating Authentic Assessments, Questioning and Feedback. Since the District no longer has a Regional Coach and District Coaches to offer sessions on the named topics, teachers (individually or in pairs) are asked to consider taking on one of the topics and preparing 30-40 minute PD session at faculty meetings. Presenting teachers will receive ½ day coverage as well as other incentives not yet identified.

New Business

There was no New Business

Board Issues

There were no Board Issues

Old Business

Mr. Hall reported on the original poles and plans did not work out as expected for the netting system. The District, with the help of Senator Ritchie's grant in aid, will purchase and install a more adequate netting system.

15-16 79 Moved by Swain, seconded by Green, to approve acquisition of baseball field netting system from Sports Field Specialties \$8,770.00 and installation from Alpine Fence for \$11,210 with offset of Grant in Aid from New York State Senator Patty Ritchie of \$15,000.
Approve
Acquisition of Yes: Swain, Allen, Phillips, Green, Townsend
Baseball Field No: None
Netting System The motion carried.
from Sports
Field
Specialties

15-16 80 Moved by Green, seconded by Swain, to go into Executive Session for Employment History of Particular Person.
Executive
Session Yes: Swain, Allen, Phillips, Green, Townsend
 No: None
 The motion carried.

The meeting recessed to Executive Session at 6:45 p.m.

15-16 81 Moved by Swain, seconded by Green, to come out of Executive Session.
Out of
Executive Yes: Swain, Allen, Phillips, Green, Townsend
Session No: None
 The motion carried.

The meeting resumed at 7:15 p.m.

15-16 82 Moved by Green, seconded by Swain, to adjourn.
Adjourn Yes: Swain, Allen, Phillips, Green, Townsend
 No: None
 The motion carried.

The meeting adjourned at 7:16 p.m.

Sheri Rose, District Clerk

Gregg Townsend, Board President